

RLSAS Risk Assessment - 5th September 2020 (Covid-19 Phase 2 re-opening)

Risk Classification								
Note: Risk = Likelihood x Severity			Severity				The risk of this Range is assessed as...  <b>1.70</b>	
Likelihood			1	2	3	4		
			4	8	12	16		
			3	6	9	12		
			2	4	6	8		
			1	2	3	4		
Target Centres	Hazards	Consequences	Who is at risk	Severity	Like-lihood	Risk	Control Measure	Risk with Control Measure
Outdoor Ranges	Personnel responsible for safety of the Archery Range must ensure that systems operated by the premises provider are within Government Guidelines.	Risk of Infection	Archers and Premises Staff	3	3	9	Liaison with Premises provider is essential for the control measures to be agreed. Government guidance and local guidance must be adhered to at all times.	2
Outdoor Ranges	"Actions" and "Omissions of actions" are the responsibility of the Archery Club / Provider once at the Archery Range.	Risk of Infection	Archers and Premises Staff	3	2	6	Safe Systems adopted by the Archery Provider MUST be managed at all times. Club volunteers must be given authority to advise / guide archers to enable safe systems to work.	2
Outdoor Ranges	Symptomatic. The Archer has Symptoms of Covid-19 or other infectious disease	Risk of Infection to other people	All	3	4	12	Archers or Family members of the Archer <b>MUST</b> refrain from coming to the Archery Range. Government Guidance Must be Followed	1
Outdoor Ranges	Someone in my family is symptomatic with Covid-19 but I am well.	Risk of Infection to other people	All	3	4	12	Archer <b>MUST</b> refrain from coming to the Archery Range and Facilities for at least 14 Days.	1
Outdoor Ranges	I have had symptoms of Covid-19	Risk of Infection to other people	All	3	3	9	Archer <b>MUST</b> refrain from coming to the Archery Range and Facilities for at least 7 Days.	1
Outdoor Ranges	Becoming ill whilst on the Archery Range.	Infection may be passed to another Archer and their families etc	All	3	3	9	Should you become ill whilst you are at the Archery Range, you MUST inform someone that you do so and immediately leave the Range and go home. Please arrange urgent support should you find yourself seriously sick whilst you are at the range.	2
Outdoor Ranges	The everyday hazards of Archery	Body Injury	Archers and spectators	3	1	3	Normal Rules of Shooting will be applied.	1
Outdoor Ranges	Range Safety Flags - Deployment and collection	Risk of injury to anyone using the field	All	3	3	9	The four red safety flags MUST be set out around the full perimeter of the range, at the full overshoot distance (150yards) by the first person at the range. All Safety flags MUST be removed and put back in the Clubhouse by the last person using the range.	1
Outdoor Ranges	Range Safety Equipment - Flags, ground quivers & signs	Risk of Infection	All	3	3	9	Archers handling the Range Safety Flags and Field Quivers are advised to wear a face mask and gloves while carrying the equipment and <b>MUST</b> sanitize their hands as soon as they have finished handling it using either their own or the club provided sanitiser.	1
Outdoor Ranges	Clubhouse horizontal surfaces - To avoid unnecessary virul contact avoid horizontal surfaces at all times.	Risk of Infection	All	2	3	6	To Avoid unnecessary virul contact avoid horizontal surfaces at all times.	2
Outdoor Ranges	Cross Contamination _ Club House Unlocking and Locking	Risk of Infection to other people	All	3	3	9	Sanitise hands using personal sanitiser before and after using the door handle and keypad to access the clubhouse. The inside of the clubhouse will be cordoned off and is not to be used for social meetings, setting up/storing personal archery kit or for sheltering from bad weather.	2
Outdoor Ranges	Cross Contamination - Using kit from the clubhouse	Risk of Infection to other people	All	3	3	9	Club House is open only for access to Range Safety Flags, Metal Detector, Arrow-Jack & Rangefinder. All archers <b>MUST</b> use the sanitiser provided in the clubhouse before and after handling any of the above club kit.	2
Outdoor Ranges	Cross Contamination - Equipment Containers	Risk of Infection to other people	All	2	3	6	Equipment Storage Containers are out of bounds and may only be used by designated club personnel using appropriate safety measures, sanitiser available in clubhouse and and use of own PPE.	1

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Target Centres	Hazards	Consequences	Who is at risk	Severity	Like-lihood	Risk	Control Measure	Risk with Control Measure
Outdoor Ranges	Cross Contamination - Toilet Facilities	Risk of Infection to other people	All	3	3	9	Toilet Facilities are provided by Kenilworth RFC. They are open and may be used in emergencies only at users risk. The person using the toilet <b>MUST</b> disinfect the facility, their hands and their equipment after use so please ensure that you have your own sanitizer to do this.	3
Outdoor Ranges	Cross Contamination - Access and Egress to and from the "Cowpatch"	Risk of Infection	All	2	2	4	Ensure that you use personal sanitiser to clean hands before and after handling lock and gates.	2
Outdoor Ranges	Personal Archery Equipment should, where possible, be assembled away from the archery range.	Overcrowding and Cross Contamination	Archers and Premises Staff	2	2	4	Archers should be encouraged to set up their equipment away from the Range; bring set up, or partially set up equipment on to the Range in a safe manner by setting up kit in the car park.	2
Outdoor Ranges	Advance Booking Systems MUST be Operated.	Overcrowding and Cross Contamination	Archers and Premises Staff	2	2	4	To avoid overcrowding and to conform with AGB rules re signing in, a booking system (Picktime) is provided and details of how to use this have been given to all club members. Archers must not come to the range unless they have booked a time slot using Picktime.	2
Outdoor Ranges	Too many people on the shooting line.	Overcrowding and Cross Contamination	Archers	2	2	4	<b>Maximum of Four archers per Boss</b> from same household or social bubble, shooting in two details of 2. <b>Maximum of Two archers per Boss</b> if not from same household or social bubble, shooting in two details of 1.  This will be monitored and enforced by club officials.	2
Outdoor Ranges	Cross contamination - Faces and Target Pins	Risk of Infection to other people	All	2	2	4	One 120cm and one 80cm face plus six pins will be given to every club member - these can be obtained by contacting the club official designated to deal with this - details to be sent to members via email.  All equipment required for shooting, including Faces and Target Pins must be brought to the Range by the Archer/s using them. There will be no Faces, Target Pins, Bows or Arrows left in the clubhouse.	1
Outdoor Ranges	Bosses - Moving and General everyday use	Body injury, muscle strain, splinters. Cross Contamination.	All	2	2	4	<b>Three bosses</b> will be left on the field, somewhere between the 30 and 50m lines. These bosses may be moved to other distances by an archer and must be kept at the minimum socially distancing width (5 meters) apart. After use these bosses must be moved back to a position between the 30 and 50m lines.  If all of the <b>above three designated bosses</b> are in use an archer may bring another boss onto the field. They can place this at any distance while still keeping the 5 meter centres between bosses. All bosses brought on to the field <b>must be removed from the field by the archer at the end of their session.</b>  All bosses will be on wheels so moving should be reasonably easy, but still ensure that care is taken not to strain muscles. Archers must sanitise their hands before and after moving bosses and are advised to wear their own PPE while doing so.	2

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Target Centres	Hazards	Consequences	Who is at risk	Severity	Like-lihood	Risk	Control Measure	Risk with Control Measure
Outdoor Ranges	Bosses - Moving off range to allow for Junior Rugby at weekend	Body injury, muscle strain, splinters. Cross Contamination.	All	2	2	4	All bosses will be removed from the field on Friday evening or Saturday 12 noon and replaced on Sunday afternoon, at the end of Mini and Junior Rugby training – this will be done by allocated club personnel.	2
Outdoor Ranges	Equipment left behind by Archers who have left the Range	Cross contamination from Target Pins and Faces.	All	2	2	4	Any and All Target Faces, Pins and associated Boss associated equipment left by Archers will be removed and discarded to waste or sanitised and disinfected to be used again.	2
Outdoor Ranges	Food and Drink	Risk of Infection to other people	All	2	2	4	Eating and Drinking on the Archery Range should be avoided at all times. However, if Archers wish to bring drinking bottles and flasks, these should be sealable / non-spill design. Archers should avoid the sharing of bottles and flasks.	2

Risk Classification and Action		
Designation	Classification	Action
5 to 16	Unacceptable	This situation is not tolerable. Shooting shall not start or be continued until the risk has been reduced.
3 to 4	Tolerable	Shooting can continue as long as all control measures are in place and observed - Measures will need to Monitored, Managed and Controlled.
1 to 2	Low	Little or no risk - Measures will need to Monitored and Controlled.

  

Name	Role	Signature	Date
Brian Tustin	Club Coach	Signed copy with Club Secretary	05/09/2020
Graham Mallinson	Safeguarding Officer	Signed copy with Club Secretary	05/09/2020
Damien Culley	Secretary	Signed copy with Club Secretary	05/09/2020